

18 SEP 1959

Chief, Finance Division

Acting Chief, Budget Division

Accommodation Procurement of Material for Others

1. Reference is made to your memorandum of 15 September 1959 on the above subject involving the amount of \$298.50.
2. It is requested that this Division be furnished information concerning the office (i.e., division, staff, or other operating office) involved in the transaction and also the field station, if a field station is, in fact, involved.
3. It is requested that certifications from the Finance Division submitted in accordance with Comptroller Instruction No. 13, dated 18 July 1955, include information on the organizational units involved in the transaction in order to permit the Budget Division to properly monitor the transaction.

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BD/COMP/CNM/BNL/odb (18 September 1959)
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